

# Exercise Development Worksheet

## Work in groups:

- Identify a high-priority vulnerability.
- Using the exercise continuum:
  - Define date, scenario, and key partners for a full scale exercise;
  - Determine procedures/functions that will be tested;
  - Create a concise purpose for the event; and
  - Map out three drills, one tabletop scenario and one functional exercise that address those functions.

Step 1 – Identify one high-priority vulnerability.
Step 2 – Select a future date for a full-scale exercise.
Step 3 – Briefly describe the scenario.
Step 4 – List the partners that should participate in the exercise.
Step 5 – Identify the key functions that your exercise will test.
Step 6 – Using the table below, develop a schedule of drills/tabletop/functional exercises that address each of the functions identified in Step 5.

Vulnerability →		
Date	Activity	Focus
Today	Planning	
	Drill 1	
	Drill 2	
	Drill 3	
	Tabletop exercise	
	Functional exercise	
	Full-scale exercise	

# Exercise Development Worksheet

Example:

<p>Step 1 – Identify one high-priority vulnerability.</p> <p><i>Tornado</i></p>
<p>Step 2 – Select a future date for a full-scale exercise.</p> <p><i>18 months from today: 3/7/2011</i></p>
<p>Step 3 – Briefly describe the scenario.</p> <p><i>In March an F4 tornado strikes the high school in the early afternoon. The school takes a direct hit causing significant roof damage and collapsing hallway walls. Students are trapped, injured and fatalities are likely.</i></p>
<p>Step 4 – List the partners that should participate in the exercise.</p> <p><i>School district, emergency management, law enforcement, fire and rescue, volunteer agencies, local hospitals, etc.</i></p>
<p>Step 5 – Identify the key functions that your exercise will test.</p> <ul style="list-style-type: none"> <li>• <i>Communications between district and fire responders</i></li> <li>• <i>Search and rescue - student accountability</i></li> <li>• <i>NIMS</i></li> <li>• <i>Parent reunification</i></li> </ul>
<p>Step 6 – Using the table below, develop a schedule of drills/tabletop/functional exercises that address each of the functions identified in Step 5.</p>

<b>Vulnerability →</b>		
<i>Tornado Strike at high school</i>		
<b>Date</b>	<b>Activity</b>	<b>Focus</b>
Today: <i>9/7/2009</i>	Planning	<i>Identify objectives &amp; partners</i>
<i>11/16/2009</i>	Drill 1	<i>NIMS drill w/ first responders</i>
<i>1/25/2010</i>	Drill 2	<i>Comm. drill with new radios</i>
<i>3/8/2010</i>	Drill 3	<i>Student-parent reunification</i>
<i>5/28/2010</i>	Tabletop exercise	<i>Tornado strike at high school</i>
<i>8/2/2010</i>	Functional exercise	<i>NIMS &amp; Communications</i>
<i>3/7/2011</i>	Full-scale exercise	<i>Tornado strike at high school</i>